

TRADITIONAL TOURING CLUB ARTICLES OF ASSOCIATION

1. NAME

The name of the club is Traditional Touring Club (TTC)

2. OBJECTIVES

The objectives of the club are to provide and promote cycling, walking and other outdoor activities for the participation of members in a relaxed and friendly environment and also to arrange related social events for club member.

3. MEMBERSHIP

The club offers the following classes of membership:

- A) Full participating members – Members accepted into the club who wish to participate in all activities and events offered by the club.
- B) Temporary members – Any person allowed to participate in a club activity before applying for formal membership will be deemed a full participating member for the duration of that activity. Temporary members will be allowed to participate in a maximum of two separate club activities or such other number determined by the managing committee.
- C) Honorary life members – Full participating members recommended by the managing committee and elected by members in recognition of their valued contribution to the success of the club.
- D) The original founder member of the Club shall enjoy honorary life membership and the title “Admiral” while ever he is associated with the club.
- E) Membership may be refused or terminated at the discretion of the managing committee.

4. SUBSCRIPTIONS

- A) The standard rate of annual subscription shall be determined by the managing Committee prior to the AGM.
- B) The annual subscription shall be paid on joining the club and thereafter at the beginning of each financial year, 1st March.
- C) Children of club members who are 18 years and under may join at an annual membership of 50% of the adult subscription. Children must be accompanied by an adult who is either a parent / guardian or a family member at all times.
- D) Membership of the club shall lapse where subscriptions are not received within two calendar months of the due date.

5. MANAGEMENT

The managing committee shall be elected each year at the Annual General Meeting (AGM) and consist of:

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- i) President
- ii) Vice President
- iii) Secretary
- iv) Membership Secretary
- v) Treasurer
- vi) Public Relations Officer
- vii) Social Secretary
- viii) General Committee Members (7)

Managing committee members shall hold office for a maximum of three consecutive years and shall not be eligible for re-election for a fourth term unless there is a shortfall in nominations from ordinary members for vacancies arising. Where unfilled vacancies do arise retiring committee members may put themselves forward for re-election at the AGM.

6. MANAGEMENT COMMITTEE POWERS AND RESPONSIBILITIES

- A) The managing committee shall have the power to appoint members to the committee should vacancies arise subsequent to the date of the AGM in any year. Such appointees will only hold office until the date of the next AGM.
- B) The managing committee shall be responsible for managing the activities and operations of the club and shall have the power to make rules and regulations necessary for the efficient performance of their duties.
- C) Members of the managing committee shall meet at least six times per year and the meetings will be chaired by the President or in his absence the Vice-President. In the absence of both the President and Vice-President, Committee members attending the meeting will elect a chairman for the duration of the meeting.

Decisions required at a meeting shall be decided by majority vote and in the case of equality of votes the chairman shall have a second casting vote.

- D) The President shall take overall responsibility for formulating a programme of activity events and liaison with trip leaders to facilitate successful implementation. The President with the agreement of the managing committee delegate, form a sub-committee or co-opt other club members, whether managing committee members or not, to assist in discharging these responsibilities.
- E) The Vice-President will assist the President in the achievement of his/her responsibilities and deputise for him/her during any period of absence.
- F) The Secretary shall be responsible for ensuring true and correct minutes are taken at all meetings, distributing the minutes to committee members and communications between the management committee and all classes of members concerning club business for consideration at general meetings.
- G) The Membership Secretary shall be responsible for maintaining a register of members and the amount of subscriptions paid by each member and also the issue of membership cards.
- H) The Treasurer shall be responsible for:

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- i) Maintaining proper books of account for the accurate recording of the club's income and expenditure and assets and liabilities.
 - ii) The investment of funds in excess of those required as a working surplus.
 - iii) The preparation and the circulation to members of the annual financial accounts.
 - iv) Making arrangements for the annual accounts to be audited by a person suitably qualified for the purpose.
- I) The Public Relations Officer shall be responsible for the advertising and publicity of the club's activities and liaison with the media and other relevant organisations as authorised by the managing committee.
- J) The Social Secretary shall be responsible for formulating a programme of social events for agreement of the committee and making arrangements for their successful implementation.
- K) The managing committee may co-opt any club member or appoint a sub-committee to assist the committee in the performance of their obligations and responsibilities. Appointed sub-committees will report directly to the managing committee.
- L) Members of the managing committee, those co-opted thereto and members of any appointed sub-committee will not be entitled to any form of remuneration for their services but may be reimbursed for any out of pocket expenses necessarily incurred
- M) The managing committee may by majority decision disqualify any of its members from holding office who they consider unfit to hold such office.
- N) The managing committee may arrange informal meetings of members at their discretion.

7. GENERAL MEETINGS

- A) "General Meetings" means either the AGM or any Extraordinary General Meeting (EGM) called to consider special business.
- B) The AGM shall take place within three calendar months of the end of each financial year to transact the following business .
- i) To receive the President's report
 - ii) The adoption of the financial accounts.
 - iii) The appointment of the managing committee
 - iv) The agreement of the standard rate of membership subscription for the current year.
 - v) Any special business.
- C) Members shall receive twenty-one day's notice of the date of a General Meeting and the notice for the AGM shall be accompanied by nomination papers for the election of the managing committee. Completed nomination papers must be in the hands of the Secretary seven days before the date of the AGM. The financial, examined accounts will be presented at the AGM.
- D) Matters for decision at General Meetings shall be decided by majority vote on a show of hands, tellers being appointed from the floor where necessary. A quorum for the General

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Meetings shall be 25% of the total membership and each member over the age of sixteen shall be entitled to one vote. The committee may, however, at their discretion or on request by at least ten members call for a ballot to decide on any special business scheduled for consideration at a general meeting.

- E) An EGM may be called at the discretion of the managing committee or by request in writing to the Secretary signed by at least ten members and setting out the nature of the special business for consideration.
- F) The President, or in his/her absence, the Vice-President, or in the absence of both, the Secretary shall preside as chairman at all General Meetings.

8 ALTERATIONS TO THE ARTICLES OF ASSOCIATION

Any proposed alterations to the club Articles of Association may only be considered at an Annual or Extraordinary General Meeting, convened with the required written notice of the proposal. Any alteration or amendment must be proposed by the managing committee or by a full member of the club and seconded by another full member. Such alterations shall be passed if supported by not less than two thirds of those full members present at the meeting, assuming that a quorum has been achieved.

9 DISSOLUTION

- A) If at any general meeting of the club, a resolution be passed calling for the dissolution of the club, the Secretary shall immediately convene an Extraordinary General Meeting of the club to be held not less than one month thereafter to discuss and vote on the resolution.
- B) If at that Extraordinary General Meeting, the resolution is carried by at least two thirds of the full members present at the meeting, the general committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the club and discharge all debts and liabilities of the club.
- C) After discharging all debts and liabilities of the club, the remaining assets shall be dispersed according to the wishes of the full members present at the Extraordinary General Meeting and decided by a majority vote with show of hands for proposals raised by a full member and seconded by a full member.

10 DATE OF COMMENCEMENT

These revised Articles shall take effect from the 1st April 2023